



Refund Application 退款申请



Student's Name 学生姓名		Grade 年级	
Today's Date 申请日期:		Refund Period 退款区间	
Refund Items 退款项目	<input type="checkbox"/> Lunch 午餐费 <input type="checkbox"/> Transportation 班车费 <input type="checkbox"/> Deposit 押金 <input type="checkbox"/> Snack 间餐费 <input type="checkbox"/> Others 其他		
Reason 退费原因			
Home Room Teacher 班主任		Kitchen 厨房	
Bus Coordinator 班车协调员		Admission Supervisor 招生主管	
Finance Department 财务部			
Beneficiary's Name 收款人姓名:			
Bank Account NO. 银行账号:			
Bank Name (Branch Name) 开户行名称:			
Parent's signature 家长签字			
<p>Note: Just Transportation Fee and Lunch Fee/Snack Fee can be refunded. However, we can only give a refund for the forthcoming month if the students applies the refund before 20th of each month.</p> <p>备注: 学校只有对班车费和午餐费予以退还。并且学生必须于每月20日之前申请, 学校将于申请月的下一个月起计算返款金额并予以返款。</p>			

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